



## APPLICATION FOR A SPECIAL FLIGHT OPERATIONS CERTIFICATE (SFOC) FOR A REMOTELY PILOTED AIRCRAFT SYSTEM (RPAS)

**APPLICANT INFORMATION – To be completed as per [AC 903-002](#)**

**PART A – PERSON RESPONSIBLE FOR THE RPAS OPERATION - [CAR 903.02](#)** (Accountable Executive, or yourself for an individual)

Surname (last name or family name)		Given name (first name)	
Telephone number	Email	Position (for business only)	

**PART B – ADDRESS AND CONTACT INFORMATION OF THE APPLICANT - [CAR 903.02\(a\)](#)**

Address		City	
Province/Territory	Country	Postal/Zip Code	

If you ever applied for an SFOC-RPAS under Part IX of the CARs, enter the applicant's file number: SFOC-RPAS Number:

Is this a reissue of an existing SFOC-RPAS with the same supporting material? If "Yes", what is the previous ATS number?  Yes  No ATS-

**PART C – LEGAL NAME INFORMATION OF THE APPLICANT - [CAR 903.02\(a\)](#)** (for business only)

Legal name	Trade name (if applicable)
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**PART D – MEANS BY WHICH THE PERSON RESPONSIBLE FOR THE OPERATION OR THE PILOT MAY BE CONTACTED DIRECTLY DURING OPERATIONS [CAR 903.02\(b\)](#)**

Surname (last name or family name)		Given name (first name)	
Pilot certificate number	Telephone number	Email	

**PART E – TYPE OF SFOC-RPAS REQUESTED UNDER [CAR 903.01](#) [CAR 903.02\(c\)](#)** (SFOC-RPAS is for 250 g and above RPA operations only) (For RPA operations below 250 g, no SFOC required (even for foreign pilot) but must comply with [CAR 601.04](#), [601.15](#) and [900.06](#))

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> (a) Above 25 kg <sup>1</sup>               | <input type="checkbox"/> (d) Above 400 feet AGL <sup>1</sup>                             | <input type="checkbox"/> (f) Advertised Event   |
| <input type="checkbox"/> (b) BVLOS <sup>1</sup>                     | <input type="checkbox"/> (e) More than 5 RPAs from a single control station <sup>1</sup> | <input type="checkbox"/> (g) For Payloads referred to subsection <a href="#">901.43(1)</a> <sup>1</sup> |
| <input type="checkbox"/> (c) Foreign Operator or Pilot <sup>2</sup> | <input type="checkbox"/> (f) Special Aviation Event                                      | <input type="checkbox"/> (h) Within 3 NM of a Minister of Defense aerodrome                             |

Note 1: For [CAR 903.01](#) (a), (b), (d), (e) and (g), provide the SORA - SAIL Level as per [AC 903-001– RPAS ORA](#) SORA - SAIL Level:

Note 2: If a Foreign Operator or Pilot SFOC-RPAS application, is it for Hire and Reward? (commercial operation)  Yes  No

**PART F – PURPOSE OF THE RPAS OPERATION - [CAR 903.02\(d\)](#)**

(Kind of operation, City Address and/or Latitude/Longitude Coordinates and Province/Territory)

Are you looking for a Canada-wide SFOC-RPAS?  No – Provide the site(s) survey(s)  Yes – Provide a generic site survey procedure

**PART G – PROPOSED PERIOD OF RPAS OPERATIONS - [CAR 903.02\(e\)](#)**

From (yyyy-mm-dd)	To (yyyy-mm-dd)
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PART H – RPAS MANUFACTURER NAME AND MODEL - <a href="#">CAR 903.02(f)</a>	RPA Registration Number (not applicable for foreign, for below 250 g, or for above 25 kg)	Safety Assurance Level (Controlled airspace / Near People / Over People or SAIL I to VI)

**PART I – RPA PILOTS - [CAR 903.02\(j\)](#)** (Not needed for a business. RPAS owner shall keep records as per [CAR 901.48](#))

Name	Pilot Certificate Number	Certificate Level (Basic, Advanced or Other)

**PART J – VISUAL OBSERVERS AND MAINTAINERS - [CAR 903.02\(j\)](#)** (Not needed for a business. RPAS owner shall keep records as per [CAR 901.48](#))

Name	Pilot Certificate Number (if applicable)	Certificate Level / AME Licence (if applicable)

**PART K – DECLARATION**

All the statements contained herein are true and complete to the best of my knowledge.

\_\_\_\_\_

Name of person duly authorized to execute this form on behalf of the applicant for PART A \_\_\_\_\_ Title (if applicable)

\_\_\_\_\_ Date (yyyy-mm-dd) \_\_\_\_\_ Applicant Signature

**NOTICE:**

As per [CAR 903.02](#), the SFOC-RPAS applicant is responsible for submitting all required additional information to the Minister at least 30 working days before the date of operation. Complete and accepted SFOC applications will be done in the order received. SFOC Application received with less than 30 working days will not be accepted, but if the requested window is for a longer term, the SFOC-RPAS application will be accepted. It may take up to 60 working days to process a higher-risk operations SFOC-RPAS.

When completed, the applicant must send this SFOC-RPAS request form by email to: [TC.RPASCentre-CentreSATP.TC@tc.gc.ca](mailto:TC.RPASCentre-CentreSATP.TC@tc.gc.ca) with the latest version of the completed Compliance Checklist (except for foreign applicants) and the required supporting documentation. These are available at: <https://tc.canada.ca/en/aviation/drone-safety/drone-pilot-licensing/get-permission-special-drone-operations>

Additional information can be requested based on the type of SFOC-RPAS you are applying for, and also based on the quality of the supporting documentation provided.

**Delays thus incurred are the sole responsibility of the applicant.**

